

**FROGMORE AND SHERFORD PARISH COUNCIL**

**MINUTES OF A MEETING HELD ON 18 DECEMBER 2017  
IN THE VILLAGE HALL, SHERFORD AT 7.00 PM**

<b>Present</b>	Cllr Nigel Smith	NS	In the Chair
	Cllr Peter Hadley	APH	
	Cllr Paul Harding	PJH	
	Cllr Stephen Hart	SH	
	Cllr John Horsley	JH	
	Cllr Jenny Jebb	JJ	
	Cllr Ben Johnson	BJ	
<b>Apologies</b>	Cllr Vicci Camp	VC	
	District Cllr Richard Foss	RF	
	County Cllr Julian Brazil	JB	
<b>In attendance</b>	Peter Javes		Locum Clerk
Members of the public present: 10			

- 39/17 OPEN FORUM**  
The Chairman opened the meeting by asking for any comments or questions from the floor, however no points were raised.
- 40/17 MINUTES OF THE PREVIOUS MEETING**  
**RESOLUTION: THAT** the minutes of the meeting held on 20 November be accepted as a correct record  
**Motion carried unanimously.** The minutes were signed by the Chairman.
- 41/17 MATTERS ARISING**  
The Chair mentioned that it would now be possible to finalise and adopt the minutes of the meetings in June and July 2017 and this would be put to the January meeting.
- 42/17 DECLARATIONS OF INTEREST**  
None declared. SH and BJ had completed their register of interests forms and these were passed to the Clerk to file with the Monitoring Officer at SHDC.
- 43/17 CLERK VACANCY**  
The vacancy had been advertised but no candidates had come forward. The position would be re-advertised in the New Year.
- 44/17 PLANNING**  
**3880/17/OPA East of Creek's Close, Frogmore:** Eight new houses at SX775 424  
The meeting considered a full report on this application and each councillor contributed to the discussion.  
**RESOLUTION: THAT** the Council objects to the application.  
**Motion carried unanimously.**  
The Clerk would advise SHDC accordingly.

Clerk

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<b>45/17</b>	<b>FINANCE</b> <b>Bank balances</b> Bank balances as at 30 November:	<b>£16,702.98</b>
<b>46/17</b>	<b>PAYMENTS APPROVED</b> <b>Payee</b>	<b>Amount £</b>
	South Hams Newspapers	324.00
	St Martin's Church	200.00
	Peter Javes	127.66
	<b>TOTAL PAYMENTS</b>	<b><u>651.66</u></b>
	Cash held on behalf of Neighbourhood Plan	<b><u>4,368.40</u></b>
	Cash now available	<b><u>11,682.92</u></b>
	Payments listed above include VAT where applicable.	
	A grant application of £1,000 for the repair of the Creek End steps had been submitted to the SHDC infrastructure fund via the District Councillor.	
<b>47/17</b>	<b>BUDGET AND PRECEPT 2018-19</b> Following minute 29/17 PJH and VC had recommended that the precept for 2018-19 be set at 5% above the 2017-18 level of £7,200 giving £7,560 for the next financial year. The precept request forms are sent out by SHDC in January and the Clerk would complete the forms and advise the PC of the effect on Council Tax.	Clerk
<b>48/17</b>	<b>LLOYDS BANK MANDATE</b> It was noted that internet banking was now live. Procedures for authorizing payments by internet banking would be discussed at the January meeting.	
<b>49/17</b>	<b>NEIGHBOURHOOD PLAN</b> APH reported that Lee Bray would be appointed as a consultant to advise on the NP. It would be necessary to apply for an extension of time to spend the NP grant money; otherwise the unspent balance would need to be repaid. It would probably be necessary to apply for a 2 <sup>nd</sup> grant to cover the cost of the next stage of the plan. The community questionnaire was now at the printer and would be sent out in January.	
<b>50/17</b>	<b>FLOOD PREVENTION</b> The plan was still not finally resolved but it was hoped to carry out the work in February 2018.	
<b>51/17</b>	<b>COMMUNITY FUND</b> The repair of the slipway at Stabbs Lane would go ahead as soon as the tides permitted.	
<b>52/17</b>	<b>SNOW WARDEN AND ROAD SALT SUPPLIES</b> It was noted that a snow warden needed to be appointed. Stocks of road salt would be checked. It was noted that there were no DCC roadside grit bins in the parish, but stocks of road salt were held in bags and would benefit from being protected by a tarpaulin.	
<b>53/17</b>	<b>COUNCILLOR REPORTS</b>	
<b>53.1</b>	<b>Parking in South Pool Road.</b> JJ voiced concern about residents parking on the pavement on South Pool road and would write to residents.	JJ
<b>53.2</b>	<b>Websites:</b> BJ was working on the merging of the two websites. BJ was liaising with organisations throughout the parish. SVCA does not currently have a standalone site, so a rough specification for a Sherford section on <a href="http://frogmoreandsherford.co.uk">frogmoreandsherford.co.uk</a> will be required.	BJ
<b>53.3</b>	<b>Pontoon in the Creek:</b> SH noted that a boat was permanently moored to the pontoon and would give the details to the Clerk to write to the Salcombe Harbour Master.	SH & Clerk

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**54/17 CORRESPONDENCE**

**54.1 Farm Shop on A379**

NS had received a letter about the proportion of local produce being sold in the rebuilt farm shop and the signs on the A379. NS would reply to the correspondent.

**54.2 Register of Electors**

A new register of electors for the parish had been received from SHDC and given to NS.

**55/17 AGENDA ITEMS FOR NEXT MEETING**

- Speed of traffic on A379
- Road warden scheme
- Lloyds Bank payment procedures

Meeting closed at 7.55

Next meetings:

			15 January 18	Sherford
19 February 18	Frogmore		19 March 18	Sherford
16 April 18	Frogmore		21 May 18	Sherford