

FROGMORE & SHERFORD PARISH COUNCIL

DRAFT MINUTES OF PARISH COUNCIL MEETING HELD IN SHERFORD VILLAGE HALL on 21st MAY 2018 at 19.00hrs

Present	Cllr Nigel Smith	NS	Chairman minute 56/18 on
	Cllr Peter Hadley	APH	
	Cllr Paul Harding	PJH	
	Cllr Ben Johnson	BJ	
	Cllr Jeni Jebb	JJ	
	District Cllr Richard Foss	RF	
	County Cllr Julian Brazil	JB	
Apologies	Cllr Steve Hart	SH	
	Cllr John Horsley	JH	
In attendance	Peter Javes		Locum Clerk
Members of the public present 16			

55/18	ELECTION OF OFFICERS	
	RESOLUTION THAT the following be elected to the positions indicated:- Chairman – Nigel Smith Proposed Cllr Peter Hadley, seconded Cllr Jeni Jebb Deputy Chair – Peter Hadley Proposed Cllr Paul Harding, seconded Cllr Ben Johnson Motion carried unanimously	
56/18	OPEN FORUM	
	Questions from the floor were asked about Springfield Farm shop and the planning application for houses in Creek’s Close and these matters are dealt with more fully in minute 64 below.	
57/18	APOLOGIES	
	Cllr Steve Hart and Cllr John Horsley. NS reported that he had that day received the resignation of Cllr Vicci Camp.	
58/18	DECLARATIONS OF INTEREST	
	None	
59/18	APPROVAL OF MINUTES FROM THE LAST MEETING	
	Resolved that the minutes of the meeting held on 26 March 2018 be accepted as a correct record. Motion carried unanimously. The Chairman signed the minutes.	
60/18	MATTERS ARISING	
60.1	The meeting discussed the possible transfer of ownership of the children’s playground in Frogmore from SHDC to the parish council, which could have serious cost implications, and it was agreed to take no action at present.	
60.2	Pool Hill potholes , following minute 50.1 there had been no action to date and it was agreed to invite JB to take up the issue with DCC Highways.	

61/18	COUNTY COUNCILLOR	
	JB spoke about the works to restore the Slapton Line. A contractor had been selected and work would start as soon as the necessary planning permission had been received. It was hoped that the road would be fully open in October 2018. The money received from the government would be sufficient to make some improvements and JB and RF would spend a day with the highways engineers to review the scope of the works. SHDC had a hardship fund that local business affected by the closure of the road could apply to. In addition businesses subject to National Non-Domestic Rates should apply to the Valuation Office for rating relief.	
62/18	DISTRICT COUNCILLOR	
	RF spoke about the Joint Local Plan.	
63/18	APPOINTMENT OF INTERNAL AUDITOR	
	It was agreed to appoint Alison Marshall of Local Council Administration Services to be internal auditor for a term of three years commencing 2018.	
64/18	PLANNING	
64.1	43/2053/14/F Springfield Farm Shop variation of condition concerning proportion of goods sourced from the farm to be extended to produce sourced in the South Hams Approved	
64.2	1312/18/VAR Erection of eight houses at Creek's Close – revision to draft heads of terms APH spoke about this application and referred to his evidence base report and expressed the view that Frogmore and Sherford had met the demand for more houses and felt that there was no need for such a development in the parish. NS asked each councillor for their views on the application and the matter was put to a vote. Resolution that the parish council did not support the application Carried by a majority with PJH abstaining.	
64.3	1282/18/HRN Homefield Farm, removal of six metres of hedgerow to provide access Approved	
65/18	FINANCE	
65.1	Bank balances as at 21 May 2018: £19,989.82	
65.2	Payments approved	
	Alison Goddard	Clerk's salary 221.18
	Alison Goddard	Clerk's expenses 131.52
	FVCA	Hire of hall 28.00
	FVCA	Refreshments at annual meeting 48.19
	DALC	New councillor guides 19.95
	Alison Marshall	Internal audit fee 150.00
	Peter Javes	Locum clerk's fee 144.51
	TOTAL	743.35
65.3	Annual Audit for year ended 31 March 2018	
	The internal audit had been completed and the auditor's report had been circulated to councillors. The auditor had signed the audit certificate. Since gross annual turnover for the year had been below £25,000 the council was entitled to submit a certificate of exemption from an external audit.	

66/18	FLOOD PREVENTION	
	Nothing to report	
67/18	COMMUNITY FUND	
	The laying of concrete at Stabbs Lane slipway was still to be done. PJH asked about the Coleridge Bus and if funds were needed. NS replied that there were sufficient funds for present needs but a major concern was the reduction in passengers using the service, probably due to the increasing number of second homes in the area served by the bus.	
68/18	CREEK'S CLOSE BOUNDARY ISSUE	
	It was noted that RF had apologised for comments made about this issue at the last meeting and that apology had been accepted. If the planning application discussed at minute were to be successful this issue would be resolved. JJ would investigate further the taped off area under dispute.	JJ
69/18	NEIGHBOURHOOD PLAN	
	The final report following analysis of the questionnaires would be issued in the near future.	
70/18	COUNCILLOR REPORTS	
70.1	Road Warden Scheme	
	APH reported that there had been no response for volunteers and thus it might be necessary to employ contractors to carry out works.	
70.2	St Martin's Churchyard	
	APH reported that there were only two plots left in the graveyard and he would report back on plans to extend the churchyard.	APH
70.3	General Data Protection Regulations	
	BJ commented on the new data protection regulations and asked that anybody keeping data on individuals should let him know.	
	MATTERS FOR THE NEXT MEETING	
	In respect of the financial year ended 31 March 2018 signing of: <ul style="list-style-type: none"> • Exemption certificate • Annual Governance Statement • Accounting Statements 	
	DATE OF NEXT MEETING: MONDAY, 23 JUNE, 2018 AT FROGMORE VILLAGE HALL	
	The Chair closed the meeting at 20.20pm.	

Dates of future meetings:

Monday, 18 June, 2018	Frogmore Village Hall
Monday, 16 July, 2018	Sherford Village Hall
Monday, 20 August, 2018	Frogmore Village Hall [if required]
Monday, 17 September, 2018	Sherford Village Hall
Monday, 15 October, 2018	Frogmore Village Hall
Monday, 19 November, 2018	Sherford Village Hall
Monday, 17 December, 2018	Frogmore Village Hall [if required]
Monday, 21 January, 2019	Sherford Village Hall
Monday, 18 February, 2019	Frogmore Village Hall
Monday, 18 March, 2019	Sherford Village Hall