

Steering Group

Meeting No. 13

Notes from Steering Group meeting held 8th January 2019, 4 pm Sherford Village Hall.

Present: David Jinks (DJ), Amanda Starkey (AS), Keith Turner (KT), Ravinder Balasingam (RB), Alison Balasingam (AB), Ben Johnson (BJ), Peter Hadley (PH).

Apologies: Nigel Smith (NS), Jo Smith (JS).

Ref	Item	Action
1	Minutes - meeting No. 12 held 1 st November 2018	
1.01	Approved and matters arising taken in the agenda.	Note
2	Grant Approval	
2.01	It was confirmed that the MHCLG Neighbourhood Plan grant in the sum of £4,250 had been received by the Parish Council from Groundworks UK on 18 th December 2018. This second grant payment takes the phase 1 and 2 total to £9,000 which is the ceiling level. Additional support is, however, available for SEA and HRA studies (if required).	Note
2.02	The attendant project budget was tabled and will be circulated and accounting administered by KT as previously	KT
3	Housing Needs	
3.01	The meeting noted that planning permission, on Appeal, had been granted for an additional 8 houses to be located in the AONB behind Creek Close, Frogmore. The outline application included provision for 2 affordable and 6 private market houses.	Note
3.02	It was recorded that the parish no longer had a housing land supply target under the emerging JLP. Given the new 'pipeline' of consented, unbuilt houses in the parish, now in excess 10, it was agreed that a further allocation of housing in the parish at this time was not justified or supported by the evidence base.	Note
3.03	It was agreed that, nevertheless, the Plan should remain receptive to affordable housing Rural Exception Site initiatives, supported by objectively assessed need data. Such sites would be appropriately located within, of adjacent to village centres and services and outside the AONB. The draft Plan text to be amended accordingly.	PH / All
4	Second Homes and Holiday Lets	
4.01	The data compiled shows 8% second homes and 7% holiday let homes across the parish. As the combined total is 5% below the 20% level adopted in other areas as a threshold for restrictive policies, no measures will be introduced in the Plan. The matter will be noted for periodic review.	Note
5	Plan report and photography	
5.01	All steering group members will study and offer additions and amendments to the 'working draft' document. BJ to set up web document access.	All /BJ
5.02	RV/AV to collate changes with PH. Deadline for input - Friday 1 st February.	RB/AB/PH
5.03	DJ confirmed that the photographs he has provided were available in high	

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NEIGHBOURHOOD PLAN

5.04	resolution for inclusion in the Plan report. It was agreed that the selection of images would be finalised once text / pagination had been reviewed. Lee Bray to be invited to review /edit at this next stage.	DJ/BJ/all LB
6 6.01 6.02	Programme to Regulation 14. The decision to exclude new development sites will remove the need for SEA and HRA assessments and thus benefit the timing schedule. It was agreed to aim for Regulation 14 consultations by April 2019. Programme to be planned at next meeting. Lee Bray to be consulted.	Note LB
7 7.01	Date of next meeting Friday 8th February 4.00pm Frogmore Village Hall. Hall to be booked with FVCA.	All AS

Circulate:

Steering Group Members

Lee Bray