

FROGMORE AND SHERFORD PARISH COUNCIL

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**MINUTES OF MEETING HELD IN THE VILLAGE HALL FROGMORE
on 15 April 2019 at 18.00hrs**

Present	Cllr Nigel Smith	NS	In the Chair
	Cllr Ravi Balasingam	RB	
	Cllr Su Beswick	SB	
	Cllr Peter Hadley	APH	
	Cllr Ben Johnson	BJ	
	Cllr Paul Harding	PJH	
	Cllr Jenni Jebb	JJ	
	County Cllr Julian Brazil	JB	
	Peter Javes		Clerk
Apologies	Cllr Steve Hart	SH	
	District Cllr Richard Foss	RF	

Members of the public present 12

49/19 DECLARATIONS OF INTEREST:

SB in respect of planning application 0869/19/FUL below

50/19 APPROVAL OF MINUTES OF THE LAST MEETING

It was noted that SB had withdrawn her resignation (minute 44/19), other than that the minutes of the meeting held on the 18 March 2019 were accepted as a correct record of proceedings.

51/19 PLANNING

51.1 0869/19/FUL Old Stone Barn at SX778426, Frogmore

Conversion of barn to use as a café.

Councillors considered this application in detail and had concerns about the access road shared with HGV and felt that the car park provision was disproportionately large in comparison with the number of covers in the café. It was also noted that the development would be within the AONB. Thus on a unanimous vote it was agreed to file an objection with SHDC.

APH

51.2 Tucker's Cottage (opposite the church lychgate), Sherford (preliminary approach – no formal application yet made). Outline plans were reviewed and noted pending a formal application.

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52/19 FINANCE

Bank balances as at 31 March 2019

	£
Business Bank Instant	15,242.09
Treasurer's Account	<u>2,030.75</u>
Total cash at bank	17,372.84

Payments since last meeting

Folio	Payee	Reason	£
01	Mrs. J Harding	Administration	40.00
02	Nigel Smith	Miscellaneous	34.00
03	Peter Javes	Clerk's remuneration	209.72
04			
05			23.98
06	SHDC	Demonstration	120.00
07	HMRC	Clerk's PAYE	90.60
08	Peter Hadley	Re-imburse consultancy costs	500.00
TOTAL			<u>1,018.30</u>

Receipts since last meeting

	Lloyds Bank	Interest	0.58
TOTAL			<u>0.58</u>

53/19 ANNUAL AUDIT

53.1 The clerk reported on the recent audit undertaken by Local Council Administration Services. The Chair had a copy of the full report and the points raised would be addressed at future meetings.

The auditor had signed page 4 of the Annual Governance and Accountability Return 2018/19 and

53.2 **It was resolved that** the Chair and Clerk be authorised to sign the Annual Governance Statement page 5 and the accounting Statements 2018/19 page 6.

53.3 It was noted that since the Council's gross income had not exceeded £25,000 in the financial year it was entitled to submit a Certificate of Exemption and thus be exempt from a further external audit in respect of 2018/19. Accordingly

It was resolved that the Chair and Clerk be authorised to sign the Certificate of Exemption (page 3) and file it with the External Auditor.

All the above documents would be posted on the Council's website.

BJ

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54/19 CLERK'S REMUNERATION

IT WAS RESOLVED THAT the Clerk salary be raised in accordance with the National Association of Local Councils pay scale to SCP 21 of £11.00 per hour with effect from 1 April 2019.

55/19 BANK MANDATE

It was resolved that the clerk be given full access to Lloyd's Bank internet banking and that the necessary forms be filed with Lloyd's Bank.

56/19 COUNCILLOR NOMINATIONS

It was noted that seven nomination papers had been filed with SHDC and that the Council was established for eight councillors. Thus all those nominated were appointed unopposed without the need for an election.

Nominated councillors are as follows:-

Nigel Smith, Ravi Balasingam, Su Beswick, Peter Hadley, Ben Johnson, Paul Harding, and Steve Hart.

NEXT MEETING:- ANNUAL PARISH MEETING – 20th May in Sherford

MEETINGS CALENDAR 2019-20

			20 May	Sherford
17 June	Frogmore		15 July	Sherford
19 August	Frogmore		16 September	Sherford
21 October	Frogmore		18 November	Sherford
16 December	Frogmore		20 January 2020	Sherford
17 February 2020	Frogmore		16 March 2020	Sherford
20 April 2020	Frogmore		18 May 2020	Sherford