

FROGMORE AND SHERFORD PARISH COUNCIL
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MINUTES OF A MEETING HELD ON 25th APRIL 2022
In FROGMORE VILLAGE HALL AT 7.00 PM

Cllr Nigel Smith	NS	In the Chair
Cllr Su Beswick	SB	
Cllr Edward Fevyer	EF	
Cllr Peter Hadley	APH	
Cllr Steve Hart	SH	
Cllr Ben Johnson	BJ	
Cllr Antony Marshall	AM	
Cllr Ravi Balasingham	RB	
County Cllr Julian Brazil	JB	
District Cllr Richard Foss	RF	
Peter Javes	Clerk	

Members of the public observing: 4

57/22 OPEN FORUM.

A parishioner spoke about damage to a roadside verge in Sherford. He could supply a photograph of the damage and the registration number of the vehicle that caused it. These would be passed to the Clerk to pass on to DCC.

Clerk

58/22 DECLARATIONS OF INTEREST

None.

59/22 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 21st March 2022 were accepted as a correct record of proceedings.

60/22 MATTERS ARISING

41.01

Footpath to East Charleton: APH reported that East Charleton PC were enthusiastic about a footpath linking the two villages. Discussions were taking place with the landowners.

DCC help would be needed in reducing the height of the hedge by the silver jubilee bench, though it was noted that hedges could not be cut whilst birds were nesting. Parishioners are prepared to make a generous donation towards the replacement of the plaque on the bench.

Fairweather Barn: SH would draft a letter about the condition of the Barn

SH

42/22 COUNTY COUNCILLOR

Regarding Mill Lane and HGVs, JB reported that it would not be lawful to restrict HGV access to the lane.

SB

APH reported that terms were being finalised with Brookings for work on A379 verges. A provisional estimate is £500 for an initial clearance. Ongoing regular maintenance should be at a lower cost. The necessary skip would be placed on private land for removed material.

APH/
SH

43/22 DISTRICT COUNCILLOR

There was a lengthy discussion about RF's voting on planning application 0591/21/FUL Pool Farm which was contrary to the minuted recommendation of the PC. RF defended his action, but the meeting decided to consider the PC's options in this matter.

RF apologized for the difficulties encountered in resuming the brown bin collections.

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44/22 PLANNING

See Annex A below for full report.

45/22 FINANCE

45.1 Bank balances as at 21st April 2022

Current account	6,340.34
Deposit account	7,254.15
TOTAL	13,594.49

45.2 Payments since the last meeting

Folio	Payee	Reason	£
01	DALC	Subscription	
02	Greener Gardens	Grass cutting	25.00
03	Greener Gardens	Grass Cutting	25.00
04	Peter Javes	Clerk's remuneration	338.96
05	HMRC	Clerk's income tax	152.20
06	FVCA	Neighbourhood Plan	48.75
07	Account-ant (Yorkshire) Ltd	Audit fee	96.00
TOTAL			685.91

46/22 ANNUAL INTERNAL AUDIT REPORT

The internal audit report was noted and the recommendations contained therein would be considered for action.

47/22 ANNUAL GOVERNANCE STATEMENT (AGAR)

Part 1 of the AGAR, the Annual Governance Statement for the year ended 31 March 2022 was noted and approved and was signed by the Chair and the Clerk for submission to the external auditor.

48/22 ACCOUNTING STATEMENTS

Part 2 of the AGAR, the Accounting Statements for the year ended 31 March 2022 was noted and approved and was signed by the Chair and the Clerk for submission to the external auditor

In addition, the notice of public rights was approved, see Annex B below.

49/22 NEIGHBOURHOOD PLAN

The referendum date is 17th May 2022. Voting forms are being posted. Four drop-in sessions are scheduled starting on 26th April.

50/22 SLAPTON LINE

RF stated that a report was being prepared.

51/22 SURFACE WATER FLOOD ALLEVIATION

Nothing to report

53/22 COMMUNITY FUND

There was a discussion about process. It was agreed to offer £300 for each parish to support the Platinum Jubilee events.

54/22 TREE WARDEN

No report.

55/22 SHERFORD WAR MEMORIAL

Ongoing.

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55/22 20 IS PLENTY

APH reported that Devon CC had acknowledged receipt of the Parish Council's submission but no timetable was yet available. JB undertook to chase the matter.

JB

56/22 CREEK LAWN, FROGMORE

The FVCA is developing a management plan for the Creek Lawn

57/22 QUEEN'S JUBILEE

Application had been made to RF for a grant of £100 towards the celebrations to be claimed by the Clerk. The money to be shared equally between Frogmore and Sherford CVAs.

Clerk

NEXT MEETING 16th May 2022 in Sherford village hall.

Annex A: PLANNING

Ref: 0854/22/FUL Seaflowes Frogmore TQ7 2NR

A recommendation to support the application for a pre-fabricated home office in the garden of Seaflowes, replacing a chicken shed, was agreed. It was noted that the temporary structure would not be visible from the road or estuary and would not have water or drainage services.

Ref: 0917/22/FUL Cottage Farm Barns, Malston Mill TQ7 2DR.

A class Q derelict barn conversion to residential use in a remote, low-lying location considered to be liable to silt flooding due to long standing adjacent arable farming and the ever-present effects of climate change. The site was until recently incorporated within the farm. The Parish Council objected to this application in support of the neighbouring farmer's legitimate concerns. The application seeks to increase the house size, plot and landscape provisions. The Parish Council maintains its opposition to the development.

Ref: 1049/22/FUL Swan's Nest, Creeks Close, Frogmore, TQ7 2FG.

A single storey extension to a dwelling under construction. It was noted that this application is identical to application 0641/22/HHO to which the Parish Council had not raised objection.

Ref: 0035/22/HHO The Meadow, East Charleton, TQ7 2AR.

Householder application for dormer extension on existing footprint. SHDC has asked if we wish to comment. The proposed alterations are improvements to the accommodation and supported by Charleton Parish Council. No objection is raised.

Ref: 0360/22/HHO Bramley Cottage, Sherford TQ7 2AZ

This householder application is for a small single storey side extension to replace an existing structure. No objection is raised.

Ref: 1190/22/CPL, Land adjoining the A379 east of Frogmore village.

Certificate of lawfulness for the propose demolition of a stone wall with fence and the installation of new stock fences with replacement gates. It was noted that insufficient information was provided with this application to ascertain the proposed gate location. Further detail is sought.

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Annex B: NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

Local Audit and Accountability Act 2014 Sections 25, 26 and 27

The Accounts and Audit Regulations 2015 (SI 2015/234)

The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 (SI 2020/404)

NOTICE

1. Date of announcement: 16th May 2022

2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.

Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2022, these documents will be available on reasonable notice by application to:

The Clerk, Frogmore & Sherford Parish Council,
22 Glebe Land, Aveton Gifford, TQ7 4LX
01548 559283 clerk@frogmoreandsherford.co.uk
commencing on Monday 23rd May 2022 and ending on Friday 24th June 2022

3. Local government electors and their representatives also have:

- The opportunity to question the appointed auditor about the accounting records;
- and the right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.

4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:

PKF Littlejohn LLP (Ref: SBA Team), 15 Westferry Circus, Canary Wharf, London, E14 4HD
(sba@pkf-littlejohn.com)

5. This announcement is made by (e) Peter Javes, Clerk and RFO, Frogmore & Sherford Parish Council

