

**DRAFT MINUTES OF MEETING OF FROGMORE AND SHERFORD PARISH COUNCIL HELD ON
MONDAY, 15TH JULY 2024
HELD IN SHERFORD VILLAGE HALL AT 7.00 PM**

Present. Cllr Peter Hadley (Chair) PH Cllr Ben Johnson (Vice Chair) BJ Cllr Nick White NW Cllr Nigel Smith NS Cllr Steve Hart SH Cllr Antony Marshall AM	In Attendance: SHDC Cllr Julian Brazil JB SHDC Cllr Laurel Lawford LL Helen Leather (Parish Clerk) HL Parishioners/Guests: 1	Apologies: Cllr Tamsin Oakley Cllr Ed Fevyer EF
--	--	---

REPORT IT:

Potholes: Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roads-and-transport/report-a-problem/report-a-pothole/report-a-pothole-form/>

To report: Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

<https://www.southhams.gov.uk/report-it>

It takes two minutes to report a problem, please help keep our community beautiful.

1. Parishioners Open Forum

TM spoke about an incident on 5th March 2024 when she had hit a pothole in her car and got a puncture and damaged a spring. She had filled out a compensation form and taken photos and sent to DCC. DCC had responded to say they would not compensate as they did not know about the pothole. TM wondered if there was any evidence the PC might have that someone had reported the pothole prior to her accident. District Cllr JB pointed out that even if it had been reported it would have been reported on DCC website and individual would have no record of it. District Cllr JB said he would look into this for TM but not sure there was anything that could be done.

2. Apologies for absence.

Apologies were received from Cllr TS and Cllr EF.

3. Declarations of interest

None were received.

4. County Councillor Report: Cllr Julian Brazil.

Councillor Julian Brazil: julian.brazil@devon.gov.uk

The Devon devolution deal - Cllr JB is not sure if the deal will carry on. There is now a Labour Government, Plymouth were not part of the deal. Cllr JB is keen that discussions start again and that Plymouth is part of the deal.

The Slapton Line. Cllr JB believes that the planning process that was started will still move forward. The slight problem is that Antony Mangnall who was chair of the Slapton Line Partnership is no longer an MP and the new MP, Carol Voaden will have to acquaint herself with the situation. Need to ascertain from County that the planning is going ahead and then at that stage extra finances will be needed from government and will need the MP to lobby for this.

Cllr NS informed the meeting that at the last meeting it had been decided that Strete, Slapton and Frogmore and Sherford would now be involved in all meetings regarding the Slapton line.

Cllr JB said his understanding was that the plans for reinforcement work would go to SHDC for submission this month and will follow this up. He will contact Dan Field at SHDC and say that the Slapton Line Partnership needs a new chair.

5. District Councillor Report: Cllr Laurel Lawford

Cllr Laurel Lawford: cllr.laurel.lawford@southhams.gov.uk

SHDC advice is that if paying for car parking with Ringo then do it through the App on your phone and not using QR codes as they are aware of fraudulent activity.

The new **Household Support Fund** is now available to provide rapid short-term financial support to meet immediate needs and help those who are struggling to afford food, energy and water bills, and other related essentials this year. The scheme runs until 30 September 2024 and is designed to help ease financial pressure on residents and to support those most in need this winter. Due to the limited amount of funds priority will be given for items necessary for day to day living such as food, energy costs and essential household items. Further details can be found on the website at: <https://www.southhams.gov.uk/benefits-and-support/household-support-fund-policy>

Free decarbonisation support for South Hams businesses

Businesses in the South Hams are receiving free specialist help and advice on how to reduce their environmental impact, thanks to support from Libraries Unlimited and funding from South Hams District Council. Libraries Unlimited is providing specialist consultancy across the district to help businesses develop a decarbonisation plan. These plans will help identify a range of actions to reduce their carbon footprint and on their overall impact on the planet. Those who take part in the scheme can also apply for Rural England Prosperity Fund decarbonisation grants, which could help to pay for implementing one or more of the measures highlighted in their decarbonisation plans. The programme links into one of the Council's key priorities by supporting businesses important to the local economy, helping them to save money by becoming more efficient, boosting their resilience for the years ahead while reducing their carbon footprint. Businesses can sign up for the project by registering an interest online at <https://bipc.librariesunlimited.org.uk/decarbonisation-plans/>

South Hams Arts Festival.

Plans are afoot to create a district-wide arts festival for the South Hams next summer. In conjunction with South Hams District Council, NDP Circus is working on delivering a festival across the district in the summer of 2025. The festival would bring together community organisations focused on the arts and culture, while encouraging collaboration with town and parish councils too. The festival would also bring together event organisers to help co-ordinate activities in each area. The key theme of the festival would be climate change, a subject of importance to South Hams District Council. The 2025 arts festival is predicted to cost around

£175,000, and they will again look to secure funding from the Arts Council and private sector, as well as town and parish councils. They will also aim to work with arts organisations locally to co-ordinate events. Further details about the proposal can be found at the following website: <https://mg.swdevon.gov.uk/documents/s31974/Appendix%201%20NDP%20Circus%20Proposal.pdf>

6. Minutes of Previous Parish Council Meeting

The minutes of the meeting held on 17th June 2024 were approved and signed by the Chair.

7. Clerks Report

Support for Councillors on climate and nature. An email had been received from Ruth Leonard-Williams, Project Manager at Sustainable South Hams who is working in collaboration with Cllr John McKay, Lead Member for Climate Change and Biodiversity at South Hams District Council, and Adam Williams, Principal Climate Change Officer. She wrote to say from recent meetings and events with councillors in South Hams they know that a significant number are keen to help enable more community action around climate and nature. They are planning to develop a support package for councillors to help with this - but want to make sure that it meets councillors' needs and understand better what forms of support would be useful and the sort of content they would like it to contain. Cllr PH was proposed as Councillor responsible for Climate, and all agreed. Cllr PH will liaise with Ruth Leonard Williams on matters relating to Frogmore and Sherford.

Local Parishes Highways Working Group. Frogmore and Sherford PC had been invited to join the group to enable greater pressure to be put on Devon CC regarding problems with road repairs, potholes, flooding and drainage issues. The group will meet periodically and discuss ways they can collectively respond, complain and be proactive with issues that affect all of the local parishes. Currently West Alvington, South Huish, Malborough and Thurlestone Councils are part of the group. All councillors agreed this was a good idea and to join the group, and Cllr PH will attend future meeting on behalf of Frogmore and Sherford.

8. Matters arising from Previous Minutes.

- a) Councillors agreed the motion that had been raised at the last meeting to donate £500 to the Sherford Village Hall Association to help with the upkeep and maintenance of the Village Hall.
- b) Cllr PH will chase up the quote for the repair of the noticeboard at Frogmore.
- c) Cllr NW reported that the abandoned trailer had been removed from the foreshore.
- d) Cllr PH reported that the grass cutting had been completed around the new benches at the top of the creek in Frogmore.
- e) Cllr SH had repaired the bench at the top of Sherford Hill. Everyone thanked Cllr Hart for undertaking the work.

9. Slapton Line Update

This had already been discussed under Item 4.

10. Community Fund Applications

None received

11. Parish Councillor Reports

Cllr NW updated the meeting on the removal of the abandoned trailer. He also informed the meeting that he had contacted the Harbour Master about the condition on the Lifebuoys on the

foreshore at Frogmore and they had been replaced immediately. A new life buoy is needed by the new benches by the bridge. Cllr PH will ask FCVA about installing one.

Cllr NW has been in discussions with the Harbour Master about the boundary between high water and the Dutchy line and will feedback when a definitive answer has been received so that the council can then tackle the placing of dangerous mooring lines.

Cllr SH had reported a dead elm tree on Mill Lane to DCC.

Cllr AM reported on the new village sign for Sherford. It is now ready to be cast. The cost since receiving the original quote had risen to £3415 for the sign plus VAT – which including casting of the sign, and then for a strap line underneath is an extra £345 plus VAT. The PC had received a grant of £2700 for the work last year. All councillors agreed to pay the extra for the strap line. The sign that it will replace can then be place somewhere else in the village.

12. Part A: Planning Applications

Full details of all applications and Parish Council responses can be found by entering the reference number on the South Hams District Council planning portal

<https://apps.southhams.gov.uk//planningsearchmvc>

- a) 1839/24/CLE - Land At Sx 775 424 Creek Close Frogmore - Certificate of lawfulness for existing building works – digging of part foundation trenches to Plot 5, as granted planning permission under 3880/17/OPA and reserved matters approval 1430/21/ARM. 18/07/2024. Councillors discussed that there was no access to the site so were unable to comment on whether any work had been started.
- b) 1991/24/HHO - 1 Sherford Down Road, Sherford, TQ7 2BQ. Householder application for single storey side extension to dwelling. 01/08/2024. Frogmore and Sherford PC Support.
- c) 1949/24/FUL - Bowden Farm, Sherford, TQ7 2BJ - Application to regularise improvements to access, erection of an agricultural building & engineering works to create a level yard area (retrospective) (application 1 of 2) (resubmission of 2627/23/FUL). 01/08/2024. Frogmore and Sherford PC Support.
- d) 1950/24/FUL - Bowden Farm, Sherford, TQ7 2BJ - Application to regularise erection of two livestock buildings & engineering works to create a level yard area (retrospective) (application 2 of 2) (resubmission of 2628/23/FUL). 01/08/2024. Frogmore and Sherford PC Support.
- e) 2074/14//FUL. Malston Farm, Sherford, TQ7 2BB. Part retrospective application works to access/entrance, change of use of land to equestrian and provision of a stable block Councillors were unable to comment on this application until the current enforcement is resolved.
- f) 2183/25/PDM - Agricultural Barn At Sx 770 427 Frogmore. Application to determine if prior approval is required for a proposed change of use of agricultural building to 1No dwellinghouse (class C3) & for associated development)Class Q (a+b)). Frogmore and Sherford PC no objection as long as meets Class Q).

Part B: South Hams Planning Decisions:

- a) 1706/24/FUL - Winslade Farm Frogmore TQ7 2PA Agricultural manure store building (extension to building approved under 0939/24/FUL) Within Consultation Period
- b) 0817/24/HHO - Pool Meadow, Frogmore, Kingsbridge, TQ7 2NU - Householder Application to replace front UPVC windows, porch & rear conservatory with anthracite UPVC, installation of

aluminium bifold doors to rear elevation, replace rainwater goods to black UPVC, repaint external masonry in white & soffits & garage door in black. Approved

- c) 1437/24/HHO – Cellarfield, Frogmore, TQ7 2NR. Householder application to replace existing small garage with new study & gym building. Under Consideration
- d) 0814/24/FUL - Homefield Farm, Sherford, TQ7 2AT. Under Consideration
- e) 1301/24/HHO - Oddicombe House, A379 Frogmore To Chillington , Chillington, TQ7 2JD, Householder application for extension & replacement windows . Approved

13. Finance & Governance

Finance - Accounts to approve – Clerks Salary. Microsoft annual subscription, £59.99. Scribe monthly accounts payments of £14.40.

14. Any Other Business

Sharing of information only and suggestions for future agenda items. No decisions to be made under AOB.

15. Dates of Next Meetings:

16th September 2024 (Frogmore), 21st October (Sherford), 18th November (Frogmore).

16. Close of Meeting

The meeting closed at 8.42 pm

Signed as a true record:

Print Name & Date:

Agenda Items and Updates; where possible please submit to the Clerk one week prior to the meeting to ensure time for inclusion, circulation, and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies. Distribution List: Frogmore and Sherford Parish Councillors. For Information to: County Cllr J Brazil, South Hams District Councillor Laurel Lawford, Frogmore and Sherford Parish Website: <https://frogmoreandsherford.co.uk>